



First Steps

Have you just moved to Canton Basel-Stadt? You will need to register at the registry office within 14 days. When personally registering at the registry office, new arrivals receive an individual welcome meeting.

Official Registration

Everyone who moves to Canton Basel-Stadt needs to register at the registry office of their place of residence (Basel, Riehen or Bettingen) within 14 days.

If you are from Switzerland or from an EU country or EFTA country:

You can register either in writing, via E-Umzug CH or in person at the registry office in Basel-Stadt, Riehen or Bettingen.

If you are not from an EU country or EFTA country:

Please go to the registry office (Einwohneramt) at Kundenzentrum Spiegelhof. Here, we will need to record your biometric data. You will need to pay a fee for the registration.

This is the address:

Kundenzentrum Spiegelhof

Spiegelgasse 6

4001 Basel

Tel. 061 267 70 60

What do you need for registration?

Please find out in advance about which documents you need to bring along.

The documents must be in German, French, Italian or English.

In any case, you will need these documents:

- Registration form (Anmeldeformular) which you must complete in advance
- Colour copy of your valid passport or ID card (for EU/EFTA)
- Copy of your rental contract or residence card

You may also need these documents:

- Visa
- Employment contract
- Statement on previous convictions
- Marriage certificate
- Other documents where relevant

If you move within the canton or move out of Canton Basel-Stadt, you will also need to inform the registry office.

If you are not from an EU country or an EFTA country but already live in Switzerland:

When changing canton, please obtain the approval of the migration office before moving to Canton Basel-Stadt. Registration is only possible afterwards.

Welcome Meeting

When you go to the registry office to register, you will have a personal meeting. We will welcome you, answer your questions and inform you about life in Basel.



**Additional information (links, addresses, information sheets,
brochures)**

www.hallo-baselstadt.ch/en/good-to-know/first-steps